



ASSOCIATED PLATING COMPANY QUALITY CLAUSES
(PUR-Form-003, Revision A, October 29, 2013)

- 1. SUPPLIER INSPECTION SYSTEM**
Supplier is responsible for performing, with sufficient traceability, all inspections and tests necessary to comply with the purchase order requirements, including technical requirements for specific manufacturer's materials and shall also furnish a copy of all test and inspection reports.
- 2. SUPPLIER QUALITY MANAGEMENT SYSTEM**
At a minimum, supplier shall maintain a quality management system that conforms to the latest revision ISO 9001:2008, or an equivalent system to verify that the product supplied is in full compliance with the purchase order requirements and all applicable specifications. This system shall be subject to audit by Associated Plating Company (APC).
- 3. RIGHT OF ENTRY**
Right of access shall be granted to APC, its customers and any regulatory authorities to applicable areas of all facilities used in the performance of the purchase order requirements including records as a result of completed purchase order.
- 4. APC SOURCE INSPECTION**
Work under this purchase order/contract may be subject to APC's surveillance at seller's plant. APC's Quality Assurance Representative may elect to conduct inspection either on a random basis or to the extent of 100% inspection. Seller shall be notified if APC inspection is to be conducted on specific shipments. Supplier shall notify APC at least three (3) full working days prior to inspection point noted on purchase order. Inspection by APC shall apply at supplier's facility during manufacturing. Seller shall provide all necessary inspection data from facility's equipment and inspection/test personnel. Such inspection and acceptance does not relieve supplier of the obligation to deliver terms that meet the applicable drawings and specifications. Final inspection and acceptance of product shall be made at APC's facility unless otherwise specified in purchase order. No shipments are to be held for APC inspection unless notification is received prior to, or at the time of, material being ready for shipment.
- 5. GOVERNMENT SOURCE INSPECTION**
When government inspection is required, all work on this order is subject to inspection and test by the government at all times (including the period of performance). The government representative who normally services your plant shall be notified forty-eight (48) hours in advance of the time articles or processes are ready for inspection or test. Government inspection or release of product prior to shipments not required unless otherwise notified.
- 6. CERTIFICATES OF CONFORMANCE**
As applicable, seller shall furnish a Certificate of Conformance with specifications and requirements of the purchase order. The certificate shall be signed by a responsible member of seller's quality organization or management and as a minimum contain the following information: A) name of seller B) APC's purchase order number C) applicable part or item number D) quantity shipped E) certification that materials conform to the latest revisions of applicable specifications F) statement that test reports and/or inspection records are on file and available for review at seller's facility.
- 7. RAW MATERIAL CERTIFICATES OF ANALYSIS (C of A) AND VERIFICATION**
Seller shall provide laboratory test and analysis reports to verify the validity of the raw material reports. One copy of the C of A indicating chemical composition and/or physical properties identifiable to each lot shall accompany each shipment, and shall be validated by an authorized supplier's representative.
- 8. MATERIAL IDENTIFICATION AND TRACEABILITY**
Seller shall be required to furnish with each lot material identification and traceability to the actual chemical and physical test report. Materials shall be identified in accordance with purchase order and specifications. A certified copy of the original test report for each lot of material shall accompany shipment.
- 9. HAZARDOUS MATERIALS**
Seller is required to submit "Material Safety Data Sheets" (MSDS) with each shipment of regulated chemicals as applicable.
- 10. NON-CONFORMING MATERIAL**
Authority to ship material which does not conform to stated purchase order requirements must be obtained from APC in writing prior to shipment. Approval to ship non-conforming material does not release the seller from responsibility of the defect. Material shipped and found to be discrepant shall be returned to seller at seller's expense.
- 11. RESUBMITTAL OR REPLACEMENT OF REJECTED PRODUCTS**
All products rejected by APC and subsequently resubmitted by the supplier to APC shall have adequate identification of each resubmittal, either on the product or on the suppliers shipping document. Should a rejection report be submitted to the supplier, reference shall be made by the supplier with evidence given that the causes for rejection have been corrected. Resubmittal is defined as to include replacement.
- 12. APC FURNISHED MATERIAL**
When applicable, each shipment shall be accompanied by a certification stating that the items were produced from materials furnished by APC.
- 13. CHANGES IN PRODUCT FORMULATIONS**
Should a change in product formulation be proposed, the proposed change shall be submitted to APC for approval prior to implementation. Supplier shall include the provisions of this clause for any order placed with supplier at any time for material or services required under order.
- 14. SPECIAL PROCESS CERTIFICATION AND CONTROL**
Changes in the controlled status of special processes or certified operators, such as relocation of facility, changes in method and changes in personnel shall be submitted to APC for approval prior to implementation. Seller shall include the provisions of this clause for any order placed with supplier at any time for material or services required under order. Seller shall furnish a copy of special process certifications identifying each part number as applicable for all special processes performed on APC furnished materials such as welding, heat treatment, passivation, non-destructive testing, plating, painting, soldering. No APC issued purchase orders shall be flowed down for processing to another source by the seller.
- 15. RELOCATION OF FACILITY**
Should the supplier relocate to another facility, APC shall be notified two weeks prior to the move.
- 16. PACKAGING REQUIREMENTS**
The supplier shall assure that the products are packaged in accordance with best commercial practices. Packaging shall provide adequate physical protection from damage and contamination and assure safe arrival at APC.
- 17. CALIBRATION**
As applicable, seller shall maintain a minimum calibration system complaint to ISO10012-1 or ANSI Z540-1, latest version. The system shall verifiable by APC surveillance.
- 18. CALIBRATION CERTIFICATION**
Calibration service providers for APC's measuring/test equipment must provide certifications clearly stating that the service was performed in accordance with ISO10012-1 and/or ANSI/NCCL Z540-1 or ANSI/NCCL Z540-3, using equipment traceable to NIST. It must identify the instrument calibrated and the accuracy, list the procedure(s) followed, specify whether the instrument was found and returned within or out of tolerance, and (if applicable to the instrument's accuracy) list the actual environmental (temperature and humidity) conditions under which the calibration was performed.
- 19. DFARS PREFERENCE FOR DOMESTIC SPECIALTY METALS (ORIGIN OF MELT REQUIRED)**
The seller of metals to APC is to specialty metals melted in the United States or an approved country as listed in DFARS 225.872. This requirement shall be flowed down to any sub-tier suppliers used by the supplier. The definition of specialty metals can be obtained and reviewed on the DFARS website.
- 20. METALS FROM CONFLICT-FREE ZONES (DODD-FRANK ACT)**
The seller of metals to APC is to supply specialty metals from zones verified to be conflict-free as listed in prescribed in the Dodd Frank Act Section 1502. This requirement shall be flowed down to any sub-tier suppliers used by the supplier.
- 21. ITAR AND EAR REGULATED TECHNOLOGY CONTROL**
Seller shall not disclose export-controlled information to Non-U.S. Persons under the U.S. International Traffic in Arms Regulations (ITAR) and the U.S. Export Administration Regulations (EAR).
- 22. INSPECTION OF RECORDS AND AUDITS**
Seller shall provide access to their location and records for inspection and audit at all reasonable time by the APC's customer and government, if required. Records shall be maintained and available for review for ten (10) years minimum.